

Falcon Care: Rules and Guidelines



Schedule

3:15pm-	Welcome students
3:20pm-	Break Time / Outdoor Play
	■ Snack Time
4:00pm-	Homework Time
4:45pm-	Enrichment Activity / Project Time
5:30pm-	Recess
6:00pm-	Final Pickup

Rules and Guidelines

This program is created to support parents and provide their child with opportunities to complete their homework or classwork with the guidance of their Falcon Care teacher, develop their motor and critical thinking skills through projects, and grow their social skills through playtime.

Homework/Classwork Time:

- Falcon Care teachers will provide students with the opportunity to complete classwork and homework assigned by the child's homeroom teacher.
 - Falcon Care teachers will provide support for students during homework time, but will not be tutoring students individually.
- Students are responsible for bringing any homework or incomplete classwork to Falcon Care.
 - Once students have completed their assignments, they are to read, color, or complete additional worksheets that will be provided by Falcon Care teachers.
- If students do not have any work that needs to be completed, they may read, draw or complete additional worksheets.

Projects/Activities:

- The Falcon Care teacher will provide activities or projects for students to complete. The project may be short enough to be completed in one day, or may span several days.
 - Students are required to participate in all activities and projects.

Play Time / Recess:

- Falcon Care teachers will monitor students during their play time.
- Students will be provided a snack.

Attendance Recording:

- Falcon Care is a flat rate program; HBCA will not reimburse parents for missed days.

- If you decide to pull out your child from Falcon Care, please notify the office immediately for any reimbursement to be provided.
 - All reimbursements are subject to HBCA consideration.
- If your child is not enrolled but attends the Falcon Care program, HBCA Afterschool Late Pickup fees will apply (\$15/hour).
- Make sure to list all authorized persons who may pick up your child from Falcon Care.
- If you pick up your child after your designated time, HBCA Afterschool Late Pickup fees will apply (\$15/hour).
 - If you enrolled part time and your child will stay full time, HBCA Afterschool Late Pickup fees will apply.

Discipline:

- School rules and classroom discipline outlined in the Parent Handbook apply to the Falcon Care Afterschool Program.
 - Falcon Care teachers will establish program/classroom rules that will apply to all students attending the program.
 - If a child misbehaves, parents will be notified.
- If major consistent behavior issues occur, that student will be dismissed from Falcon Care without any reimbursement.

**Policies and procedures may be adjusted throughout the quarter. All Falcon Care parents will be notified of any changes.*